

1 Sided Photographic CompCards

Person responsible for payment: _____ Date: _____

Phone number: _____ Originals provided: Negatives Prints Digital files

Turntime: Standard 2-5 days 100% Upcharge - 2 day guarantee 200% Upcharge - 24 hour guarantee

If you are re-ordering (see proof section on back)

Archive Order Number _____ File Name _____

Name as to appear on CompCard: _____

minimum order 50

Quantity requested: _____

Agency: _____ logo to be used yes no

Fill in stats below. Any field left blank will be deleted from the layout chosen.

children

men

women

D.O.B. _____

height _____

height _____

eye color _____

shirt _____

bust _____

hair color _____

waist _____

waist _____

size of clothing _____

inseam _____

hips _____

height _____

shoe _____

dress _____

weight _____

hair _____

shoe _____

eyes _____

hair _____

suit _____

eyes _____

6 x 9
Photographic

5 x 10
Photographic

Please label your photos as you would like them to appear on prints. Left to right, top to bottom as in examples.

If using negatives or digital files please use this area for the order and number as to appear on prints.

#1 _____

color black & white

#2 _____

color black & white

#3 _____

color black & white

#4 _____

color black & white

#5 _____

color black & white

For retouching see back

Special layout (any custom layout is an additional \$25 charge.):

Retouching

Retouching (extra charge \$15.00 minimum): Under eyes Smile lines Blemishes Stray Hairs Other

Retouching explanation: _____

Proofs and Payment

PROOFS:

You have the option to see a proof before your job is printed. This is to protect you as well as Gigantic Color. We will call you as soon as the proof is ready. Your turntime may be effected if the proof is not approved quickly. **If you require changes once you have seen the first proof, there will be an additional \$15.00 charge.** If you choose to bypass the proof, you may sign below to acknowledge that Gigantic Color is not liable for the printed pieces, and you are guaranteeing payment. Job will not be processed without a signature below. **If you are re-ordering:** You must give an archive order number. If you do not have one, you must come in to see proof.

PAYMENT:

Payment is required up front for all services. We accept money orders, cashier's checks, all major credit cards, cash and personal checks.

I do wish to see a proof and understand the terms mentioned above.

Signature _____

I do **NOT** wish to see a proof and understand that the printed pieces I receive will not be refunded for any reason.

Signature _____